

**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**South Area Council Meeting:**

**19<sup>th</sup> December 2014**

**Agenda Item: 6a**

**Report of South Area Council  
Manager.**

**Performance Management Reporting for South Area Council commissioned  
projects**

**1. Purpose of Report**

1.1 To present to the South Area Council a suggested template for the reporting of performance management information for the projects and services it has commissioned.

**2. Recommendation**

2.1 That the South Area Council receives and notes the report.

2.2 That the South Area Council considers the format of the attached 'Performance Management Report' for December 2014 and approves the use of this template for reporting back at every future Area Council meeting.

**3. Background**

3.1 Between June and September 2014, three projects commissioned by the South Area Council (One Stop Shop, Tidy Team and Enforcement contracts) began delivery against specific contract requirements.

3.2 Progress against these requirements has previously been reported back in a formal written report by the South Area Council Manager, with highlights and issues brought to the South Area Council's attention. However, this format has been fairly limited, difficult to read and has not easily enabled information to be presented in a more consistent way.

3.3 The Central Area Council Manager has developed a more visual and comprehensive format for reporting, which has been adapted to provide the attached Performance Management Report.

3.4 Once developed, this format can easily be added to, in order to give a cumulative at-a-glance picture of the projects' progress and any issues encountered.

3.5 The only significant disadvantage to this form of reporting is that there is an unavoidable lag between the Quarterly Contract Review meetings on which this information is based and the report to Area Council. However, this is also an issue with the current reporting format.

**4. Appendices:**

Appendix 1: South Area Council Performance Management Report – December 2014

**Officer Contact: Kate Faulkes  
South Area Council Manager**

**Tel: 01226 355866 / 07791 600836  
Date: 5<sup>th</sup> December 2014**